

RECORD OF PROCEEDINGS

CHERRY HILLS SANITATION DISTRICT REGULAR MEETING

Thursday, October 13, 2022, 7:30 a.m.

Denny's

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PRESENT: Board members, Mr. Steve Vessey, Mr. Danial Larsen and Mr. Robert Brown.
Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey, and Mr. Brad March. Guest attendee: None.
Absent: Mr. Randall Siddens, Mr. Sean Rogers.

APPROVAL OF AGENDA FOR October 13, 2022: On motion by Mr. Brown seconded by Mr. Larsen the meeting agenda for October 13, 2022, was unanimously approved.

APPROVAL OF SEPTEMBER 8, 2022, MINUTES: On motion by Mr. Larsen seconded by Mr. Brown the September 8, 2022, minutes were approved unanimously, subject to change by Mr. Larsen reflecting that he abstained from approval of 1308 Lindenwood Drive insurance submittal.

FINANCIAL STATEMENTS FOR September 2022: Mr. Chuck Vessey
We're holding right at budget so far, even though electricity and maintenance for the lift stations has gone up substantially. Financial statements approved unanimously, subject to audit.

2023 PRELIMINARY BUDGET: Mr. Chuck Vessey/Mr. Kilburn,
Mr. Kilburn created a budget for next year estimating an increase of 4%. Discussion followed regarding the increase in fuel costs, electricity, equipment replacement, and inflation overall. COLA / Social security was estimated at 8.7% but the board discussed a 12% increase. Fort Collins processing charges have advised an increase of 4% next year. To be included in next year's budget is the alarm system at pump stations 6 and 1, estimating at \$2500 each. The ½ ton (2006) truck is aver 16 years old, but now is not the time to buy new vehicles (chip shortage), and the government buying program has been discontinued, so things keep getting replaced as they break. Overall, the board agreed to a 10% increase in tap charges raising non-lift taps from \$136 and \$150 and lift station taps from \$146 and \$165 per quarter.
Mr. Larsen moved, Mr. Brown seconded approval of the preliminary budget as revised, approved unanimously.

CPA NEW AUDIT SERVICE: Mr. Chuck Vessey
Costs of doing audits has increased along with the software and CPA reviews and Mr. Kilburn has decided to not continue doing audits. Mrs. Vessey check on 14 different auditors located through the Special District and was able to get Haynie and Company to agree to audit us. Moved approval by Mr. Larsen, seconded Mr. Brown approved unanimously.

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DELINQUENT ACCOUNTS: Mrs. Vessey

Delinquent accounts over \$400, after the 4th quarter billing, jumped up to \$37,069.24 from \$12,190.59. There are 6 accounts over \$500, 3 over \$600, 2 over \$800, 1 over \$900 and both Terry Lake Properties and Highland Manor (properties with multiple accounts) are behind. Mrs. Vessey put a notice on the invoices of those behind and will advise next month on who to pass on to legal counsel.

1309 LINDENWOOD DRIVE: Mr. March 2220

Homeowner is requesting reimbursement of \$750 bill to clean up after a main line back-up in July. This is the same back-up where we were advised to pay \$10,000 to 1308 Lindenwood Drive due to no-fault insurance that we are required to have. On motion by Mr. Larsen, second by Mr. Brown payment of the \$750 cost was authorized unanimously.

2220 FRANKLIN ROAD: Mr. March

We have been advised of possible subrogation from Safeco Insurance from a claim filed at this property for \$5000. No action to be taken at this time.

FAMLI Participation: Mr. Chuck Vessey

Colorado's Family and Medical Leave Insurance will be starting January 2024. Special Districts can opt out of this program only by board decree before January 2023. Mr. Chuck Vessey discussed this with the employees, and they have elected not to be a part of this program. Motioned by Mr. Brown, seconded by Mr. Larsen to opt out of the FAMLI Insurance, approved unanimously.

MAINTENANCE: Mr. Chuck Vessey

Mr. Wallen replaced the headliner in the 2006 truck himself, also the toolbox in the back had been installed wrong and was bent, so he fixed that too. Also, the check engine light was on and that was a \$2000 repair. They hydro-cleaned two wet wells themselves, rather than have a vac truck do it. Another reason a third employee is needed. The emergency alarm at pump station 6 is getting started, we're just waiting on all the parts to show up, then there will be some training required to maintain it.

No further business having come before the board, the meeting was adjourned at 8:35 a.m.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary