

RECORD OF PROCEEDINGS

CHERRY HILLS SANITATION DISTRICT REGULAR MEETING Thursday, September 14, 2023, 7:30 a.m. Denny's Page 1 of 2

PRESENT: Board members, Mr. Steve Vessey, Mr. Danial Larsen, Mr. Randall Siddens, Mr. Robert Brown, and Mr. Sean Rogers. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey, and Mr. Brad March. Absent, None. Guest attendee: None.

The meeting was called to order at 7:33 a.m.

APPROVAL OF AGENDA: On motion by Mr. Larsen seconded by Mr. Brown the meeting agenda for September 14, 2023, was unanimously approved.

APPROVAL OF AUGUST 10, 2023, MINUTES: On motion by Mr. Brown seconded by Mr. Siddens the August 10, 2023, minutes were approved unanimously.

FINANCIAL STATEMENTS FOR AUGUST 2023: Mr. Chuck Vessey
Auto expenses were higher, the 2006 Chevy pick-up needed new brake sensors. We only have two employees on the budget now, which helps payroll. Currently, we are \$25,000 below budget. Motion for approval subject to audit Mr. Siddens, second Mr. Rogers, approved unanimously.

DELINQUENT ACCOUNTS: Mrs. Vessey
Delinquent accounts balances were reduced from August at \$19,138.54 to September at \$14,164.79, bringing the delinquent accounts down by \$30,000 from the beginning of the quarter. Mrs. Vessey was authorized to take action to send collection letters or to refer matters to Mr. March as she deems necessary.

MAINTENANCE: Mr. Chuck Vessey
When doing locates they're checking both the manhole above and below which has led to a lot of manhole maintenance and root removal. No backups.

SUCCESSION DISCUSSION: Mr. Brad March
Issues related to succession planning and discussions between Mr. March and Eric Potyondy with the Fort Collins City attorney office were tabled at the September meeting pending a full board being present to discuss. Mr. March reported that Mr. Potyondy had advised that he felt that the City would be reluctant but amenable to reviewing operational issues and to better evaluate issues suggested a possible need for limited access to the District's records if merger issues were to be discussed.

Mr. Rogers pointed out that the issues with the district were tied to Mr. Chuck Vessey's ultimate retirement. Discussion surrounding Mr. Wallen to becoming manager and Airel, from CD Fasteners, as trainee for Mrs. Vessey. Management fee, as it is, is currently paid to CD Fasteners for the use of office space and administration. Once Mr. Vessey retires, the physical location and staffing would both have to be addressed. The board is questioning whether the district will survive or need to consolidate with Boxelder and/or the City. Mr. Siddens voiced that if consolidation is considered a consultant may be advisable. Mr. Vessey feels that maintenance could run on it's own for at least six months with Mr. Wallen. Mr. March provided an overview of the contract with the City and potential risks.

RECORD OF PROCEEDINGS

**CHERRY HILLS SANITATION DISTRICT
REGULAR MEETING**

Thursday, September 14, 2023, 7:30 a.m.

**Denny's
Page 2 of 2**

Succession concerns were discussed, focusing on three distinct issues including,

- Board
- Management
- Agreement related to Sewer Treatment

All of the issues were felt to be separate/independent.

A flyer/letter directed towards solicitation of people to serve on the board was discussed. A letter was to be put together by Mr. March and Mr. Steve Vessey to circulate to the board before the next meeting.

The board agreed that the issue surrounding succession issues was what is best for customers and what benefits and obligations exist surrounding each of the three independent issues.

For the next meeting,

Mr. March and Mr. Steve Vessey are to put together the proposed letter to customers for new board members.

Mr. Siddens and Mr. March are directed to follow-up up with the Boxelder chair of board Dennis Gatlin.

Mr. March was to follow up with Eric Potyondy with the City attorney office.

Next meeting October 12th

No further business coming before the Board, the meeting was adjourned at 8:40 a.m.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary