

**RECORD OF PROCEEDINGS
CHERRY HILLS SANITATION DISTRICT
REGULAR MEETING
Thursday, JANUARY 11, 2024, 7:30 a.m.
Denny's
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PRESENT: Board members, Mr. Steve Vessey, Mr. Danial Larsen, Mr. Robert Brown, Mr. Randall Siddens, and Mr. Sean Rogers. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey, and Mr. Brad March. Absent and excused: None. Guest attendee: None.
The meeting was called to order at 7:32 a.m.

APPROVAL OF AGENDA: Mr. Vessey requested the agenda be rearranged so that the Resolution 1-2024 came third. On motion by Mr. Brown, seconded by Mr. Siddens, the meeting agenda for January 11, 2024, was unanimously approved.

APPROVAL OF DECEMBER 14 and DECEMBER 20, 2023, MINUTES: On motion by Mr. Larsen seconded by Mr. Brown the December 2023 minutes were approved unanimously.

RESOLUTION 1-2024 Time and Place of Public Meetings: On motion by Mr. Brown, seconded by Mr. Larsen, Resolution 1-2024, Setting Times/Places for Publication Notice was unanimously approved. Mrs. Vessey has this posted on the district website and at lift station 1 (1700 Lindenwood Drive).

FINANCIAL STATEMENTS FOR DECEMBER 2023: Chuck Vessey
We'll be under budget for the year. We were unable to find a third full-time person that we had budgeted for, and postage and office expenses were lower based on email and credit card efforts by Mrs. Vessey.

DELINQUENT ACCOUNTS: Jeri Vessey
Delinquent accounts balance over \$400 after 1st quarter invoices were mailed, are high at \$31,596.59, mainly because the Highland Manor trailer park with 55 active taps failed to pay last quarter. Three accounts are over \$800, two are over \$700, six are over \$600 and seven are over \$500. Mrs. Vessey will be advising legal counsel in February on which accounts to follow-up on.

MAINTENANCE: Chuck Vessey
Still doing a lot of locates, as well as manhole checks on each end of the locate, and hydro-cleaning. Chuck and Mr. Wallen are looking into crush forming the oldest lines, rather than digging them up to replace.

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RESOLUTION TO SET 2024 MILL LEVIES: On motion by Mr. Rogers, seconded by Mr. Larsen the board approved Resolution 2-2024 and signed by the President of the Board.

RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR 2024: On motion by Mr. Brown, seconded by Mr. Siddens the board approved Resolution 3-2024, appropriating budgeted money for the 2024 operating year.

LONG TERM PLANNING: Mr. Brad March

The board had previously tabled issues surrounding long term planning for the district until a later date when the entire board could be present. Issues are being discussed surrounding Mr. Mrs. Vessey's plans to continue their long-term involvement in District operations as well as board members and Mr. March, surrounding continued commitment to the board. It was recognized that long term involvement by a select group of District residents has allowed the economic continued operation of the District but that with the passage of time continued the ability on the part of the longtime stalwarts to continue to be involved would likely decrease. Mr. Steve Vessey suggested forming an advisory committee to investigate issues surrounding this. Mr. March advised that if more than two members of the board served on the committee, committee meetings would need to be posted to comply with the open records act. Mr. Steve Vessey appointed Mr. Siddens and Mr. Brown, with Mr. March's support with the initial charge of defining the committee's role to evaluate and prioritize long term planning issues and thereafter to pursue a course approved by the board to implement them. Mr. Brown and Mr. Siddens will report back to the board at the April 11, 2024, meeting. Mr. March will send an email to the board and staff asking for input.

No further business coming before the Board, the meeting was adjourned at 8:09 a.m.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary