

**RECORD OF PROCEEDINGS**

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**CHERRY HILLS SANITATION DISTRICT  
REGULAR MEETING**

**Thursday, April 13, 2023, 7:30 a.m.**

**Denny's**

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**PRESENT:** Board members, Mr. Steve Vessey, Mr. Danial Larsen, Mr. Robert Brown, Mr. Sean Rogers, and Mr. Randall Siddens. Staff: Mr. Chuck Vessey, Mrs. Jeri Vessey and Mr. Brad March. Guest attendee: None. Absent: None

The was meeting called to order at 7:34 a.m.

**APPROVAL OF APRIL 13, 2023, AGENDA:** On motion by Mr. Siddens seconded by Mr. Larsen the meeting agenda for April 13, 2023, was unanimously approved.

**APPROVAL OF MARCH 9, 2023, MINUTES:** On motion by Mr. Brown seconded by Mr. Rogers the March 9, 2023, minutes were approved unanimously.

**FINANCIAL STATEMENTS FOR MARCH 2023:** Mr. Chuck Vessey

We are below budget for the month and year. Auto expenses were high as the front end was basically replaced on the 2006 ½ ton pickup. Utility expenses were high, Century Link charged lift station 1 over \$390 for Directory Assistance calls. Mrs. Vessey is in the process of getting this refunded. On motion by Mr. Brown, seconded by Mr. Siddens, the March 2023 financial statements were unanimously approved, subject to audit.

**DELINQUENT ACCOUNTS:** Mrs. Vessey

Delinquent accounts balances were up for April, as it is the beginning of the billing quarter, to \$19,810.84 from March at \$10,003.14. The following customers have balances over \$500:

Anderson, 1405 Miramont -	\$830
Avalos 2124 Sandstone –	537
Chapman 2323 Ridgecrest Rd -	580
Gallegos 2112 Sandstone, -	738
Gordon, 1832 Rainbow -	778
Jeffery, 1217 Miramont Dr.,	835.65
Jones, 1932 Adriel -	916.85
Kerby/Ealum 1200 Miramont -	835
Montoya 2027 Falcon Hill -	538
Olivas, 2600 Greenmont -	503
Prentiss, 1815 Linden Lake,	1,024.75
Rura, 1208 Miramont,	773.59
Schibler 1120 Hillside	595
Selbert/Seabaugh, 3917 La Mesa -	558
Toro/Bustamante 2129 Sage,	580.00

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Mr. March was asked to address Prentiss and Mrs. Vessey will send collection letters to the others.

**MAINTENANCE:** Mr. Chuck Vessey

Somehow, someone put a 7 ½" round aluminum disk as well as work rags and a toothpaste tube into the main line on Ascot Court. Only one house was impacted, 1509 Ascot Court, and we have not been notified by their insurance company yet. They plan on doing a lot of hydro-cleaning as the weather keeps improving.

**SUCCESSION PLANNING:** Mr. March contacted Pinnacol and Pinnacol was not interested in providing management services.

**RECORD RETENTION POLICY:** Mr. March advised that he has called the Colorado State Archivist regarding the Model Retention Schedule for statewide use to determine whether policies apply to the District and will have an update for us next month. Mr. March will explore scanning easement documents from his files.

No further business coming before the Board, the meeting was adjourned at 8:07 a.m. Next meeting May 11, 2023. Mr. Rogers will be absent for the July and August meetings and is excused by Mr. Steve Vessey.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary