

CHERRY HILLS SANITATION DISTRICT
MINUTES OF THE MEETING OF THURSDAY, JANUARY 8, 2026
1312 S College Avenue, Fort Collins
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PRESENT: Board members, Mr. Steve Vessey, Mr. Mr. Robert Brown, Mr. Nate Marrs, Mr. Paul Gronewoller and Mr. Randall Siddens. Staff: Mr. Bill Wallen and Mr. Brad March. Absent: Mrs. Jeri Vessey; Guest attendee(s): None

QUORUM: There being a quorum, Mr. Vessey called the meeting to order at 7:31 a.m.

APPROVAL OF AGENDA: On motion by Mr. Brown, seconded by Mr. Siddens, the agenda for January 8, 2026, was unanimously approved.

RESOLUTION 1-2026: Time and Place of Public Meetings.

On motion by Mr. Siddens seconded by Mr. Gronewoller, Resolution 1-2026 was unanimously approved, subject to the following corrections: Mr. Brown's term ends in 2029 not 2025 and Mr. Siddens' address is wrong. Mr. Vessey was authorized to sign the resolution as corrected.

APPROVAL OF DECEMBER 10 & 11, 2025 MINUTES. Mr. Brown moved with approval for December 10 & 11, 2025 minutes, seconded by Mr. Siddens, approved unanimously.

FINANCIAL STATEMENTS FOR DECEMBER 2025: Mr. Steve Vessey

End of year figures for 2025 were within budget. Discussions related to Mrs. Vessey being out and the possible need to replace her contract position based on recent developments. Mr. March advised the board that the District has a contract with CD Fasteners for services. Ariel Buck has been handling work related to the district on behalf of CD Fasteners as provided by that contract. The contract is terminable by the District or by CD Fasteners but has a term expiring in August of 2027. On Motion by Mr. Brown, seconded by Mr. Gronewoller approval of financial statements were unanimously approved subject to audit.

DELINQUENT ACCOUNTS: Provided by Mrs. Vessey.

Delinquent accounts were up from \$12,967 to \$35,331. The delinquency includes the recent first quarter billing. Direction from the board to review and pursue collection of accounts over \$500. Mrs. Vessey and Ariel Buck to evaluate delinquencies.

MANAGER'S REPORT & MAINTENANCE: Mr. Wallen.

- There was a backup at 2116 Ford Lane, in our main line, and the homeowner asked for reimbursement of her roto-rooter bill. On motion by Mr. Siddens, seconded by Mr. Brown, giving Mr. Wallen approval to pay costs associated with the 2116 Ford Lane backup.
- Employee insurance continues to be addressed.
- Possible post card in next billing that customer should call District in the event of backup, with a call number.

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ATTORNEY'S REPORT: Mr. March

- Engineer – There have been discussions relative to the need for the district to retain an engineer, including relative to the review of the District standards. The urgency is not great, and the cost of an engineer has not been budgeted for. Mr. March and Mr. Siddens will follow up at the next meeting.
- Rules – Mr. March has circulated draft revisions to the Rules and Regulations.
- Open Meetings / records – Mr. March will review open meeting and open records policies.
- Mr. March advised that he had been in contact with the District's health insurance provider/broker and that he provided information. Mr. Wallen will follow up in Mrs. Vessey's absence.

FINANCE COMMITTEE: Mr. Gronewoller

- A Schwab account has been established with Mr. Vessey and Mr. Brown as signatories. Funds will be transferred from the District operating account to the Schwab account via ACH to facilitate investment management. At least \$500,000 will be moved as approved by the board. On motion by Mr. Siddens, seconded by Mr. Vessey, funds of at least \$500,000 are to be transferred from the Operating account to the Schwab account.
- Mr. Vessey will report back to the board at the next meeting scheduled on February 12 regarding the possibility of requiring two signatures for withdrawals over \$100,000 and confirm who is authorized to sign on to the operating account.
- On motion by Mr. Siddens, seconded by Mr. Gronewoller, Mr. Wallen is to be placed as a signatory on the bank operating account(s) (excluding the Schwab account) for checks of \$15,000 or less.

Mr. Wallen will look into preparing a postcard or other notice to send to customers in February. The notice will advise of rate increases, instruct them to contact the District in the event of a backup, and may also include information about re-established office hours.

The meeting was adjourned at 8:32 a.m., next month's regular meeting will be February 12, 2026, at the March and Olive office, 1312 S. College Avenue. Mr. Gronewoller will not be present for the February meeting.

Respectfully submitted,

William L. Wallen
District Manager