

**CHERRY HILLS SANITATION DISTRICT  
AGENDA and NOTICE OF MEETING  
THURSDAY, DECEMBER 12, 2024  
Denny's, 420 Centro Way, Fort Collins  
7:30 a.m.**

**PRESENT:** Board members, Mr. Steve Vessey, Mr. Danial Larsen, Mr. Robert Brown, Mr. Randall Siddens, and Mr. Sean Rogers. Absent, None. Staff: Mr. Bill Wallen, Mrs. Jeri Vessey, and Mr. Brad March. Guest attendee: None

**The meeting was called to order by Mr. Vessey at 7 7:30 a.m.**

**APPROVAL OF DECEMBER 12, 2024, AGENDA:** On motion by Mr. Larsen seconded by Mr. Brown the meeting agenda for December 11, 2024, was unanimously approved.

**APPROVAL OF NOVEMBER 14, 2024, MINUTES:** On motions by Mr. Siddens seconded by Mr. Larsen the November 14, 2024, minutes were unanimously approved.

**APPROVAL OF DECEMBER 4, 2024, SPECIAL MEETING MINUTES:** On motions by Mr. Siddens seconded by Mr. Larsen the December 14, 2024, minutes were unanimously approved.

**FINANCIAL STATEMENTS FOR NOVEMBER 2024: Mrs. Vessey**

Under budget for the year and various categories were reviewed independently, the changeover to QuickBooks Online has recategorized various expenses and the conversion has raised certain expenses. Issues will be adjusted/cleaned up in the year end budget. Various accounts will be specifically reviewed by Mrs. Vessey. Financials were unanimously approved subject to audit on motion by Mr. Siddens seconded by Mr. Larsen.

**DELINQUENT ACCOUNTS: Mrs. Vessey**

Delinquent accounts were \$7,556.00 in November, \$18,030.00 in December, Mrs. Vessey will take no action in December to collect accounts and will report in January.

**MANAGERS REPORT and MAINTENANCE: Mr. Wallen**

709 E. Ridgecrest backup costs caused by obstruction in the main, as a result of incontinent pads, in the main and roots in flat service line. On Motion by Mr. Siddens, second by Mr. Brown the Board unanimously approved reimbursement of approximately \$5,033.13 for mitigation. Mr. March will prepare a release form to be signed by the homeowner prior to payment.

There was a backup on the Westview Road line but was addressed without getting into anyone's property.

Still doing locates for cable drop and gas line replacements, making sure the lift stations are winterized, and routine maintenance with some hydro cleaning in Terry Shores, Country Club Estates, and Lindenwood.

Mr. Wallen is scheduled for his Class 3 test which will be completed by the next board meeting.

The Gregory Cove Project by Tom Moore is proceeding; they are water line boring at this time and doing the dirt work for five units.

The 1404 Miramont Drive vacant lot issues have been reviewed and letters sent out.

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**WILLIAM WALLEN EMPLOYMENT AGREEMENT:** Mr. March

The agreement has been reviewed and was approved unanimously, Motion by Mr. Siddens, seconded by Mr. Brown. Mr. March will have the agreement signed.

**CD FASTENERS SERVICE AGREEMENT:** Mr. March

The agreement has been reviewed and approved unanimously, Motion by Mr. Siddens, seconded by Mr. Brown. Mr. March will have the agreement signed.

**2516 TERRY LAKE ROAD.** The property owner pulled building permits to put in a line and go active with us but was denied by the neighbor to cross his land. Mrs. Vessey wasn't aware they did not go active and has been charging them as an active tap and will reimburse them.

There being no further business before the board the meeting was adjourned by Mr. Vessey at 8:05 a.m. Next month's meeting will be January 9, 2025, at Denny's.

Respectfully submitted,

Jeri K. Vessey, Recording Secretary